

**SATRA PROPERTIES (INDIA) LTD**

**Current Address:** F-27, 1<sup>st</sup> Floor, Prime Mall, Beside Iifa Church, Vile Pate (W), Iifa Road, Mumbai 400056.

**Previous Address during last two years:**

Kalina Motor Works Compound, Near Air India Colony, Kalina Kurla Road, Kalina, Santacruz East, Mumbai- 400029

Dev Plaza, 2nd Floor, Opp Andheri Fire Station, S.V.Road, Andheri (West), Mumbai-400058.

**Resolution Professional's address:** 12, ICT SQ., RA Kidwai Road, Matunga, Mumbai-400019

CIN - L65910MH1983PLC030083

Email: [ip.satraproperties@gmail.com](mailto:ip.satraproperties@gmail.com) | Website: [www.satraproperties.in](http://www.satraproperties.in)

**NOTICE TO MEMBERS**

Notice is hereby given that in view of the COVID-19 pandemic, the 37<sup>th</sup> Annual General Meeting ("AGM") of the members of the company will be convened through Video Conferencing ("VC") / Other Audio- Visual Means ("OAVM") in compliance with applicable provisions of the Companies Act 2013 and the rules notified thereunder, read with General Circular No. 14/2020 dt. 08.04. 2020, No. 17/2020 dt. 13.04.2020 and No. 20/2020 dt. 05.05.2020 issued by the Ministry of Corporate Affairs ('MCA Circulars') and Circular No. SEBI/HO/CFD/CMD/1/CIR/PI/2020/79 dt. 12.05.2020 issued by Securities & Exchange Board of India ("SEBI Circular").

The Company is under CIRP vide Hon'ble NCLT Mumbai Bench order dated August 3, 2020, Mr. Devarajan Raman, Resolution Professional is now managing the affairs of the Company. The AGM for the year ended March 31, 2020 was not convened till the date of admission to CIRP. Hence, in compliance with the section 96 of Companies Act 2013 Resolution Professional is now calling Annual General Meeting of the company.

The 37<sup>th</sup> AGM of the Company will be held on Monday, September 27, 2021 at 4.30 p.m.(IST), through VC/OAVM facility provided by Central Depository Services (India) Limited ("CDSL"), Register and Transfer Agent of the company, to transact the business as set out in the Notice convening the AGM. The member can attend and participate in the AGM only through VC/OAVM as no provision has been made to attend the AGM in person. The attendance through VC/OAVM will be counted for the purpose of reckoning the quorum for the AGM. In compliance with the MCA and SEBI Circular(s), the notice setting out the business to be transacted at the AGM together with the Annual Report of the company for the year 2019-20 will be sent electronically to those members whose email address is registered with the company/ Depository participant(s). No physical copies of the notice and the Annual Report would be sent to any member. The Notice of the AGM and the Annual Report will also be available on the Company's website at [www.satraproperties.in](http://www.satraproperties.in) and on the website of Stock Exchange i.e. BSE Limited at [www.bseindia.com](http://www.bseindia.com)

**Manner of registering / updating email address for receiving the documents pertaining to 37<sup>th</sup> AGM**

Members may send an email request addressed to [ip.satraproperties@gmail.com](mailto:ip.satraproperties@gmail.com) and [investorgrievances@adroitcorporate.com](mailto:investorgrievances@adroitcorporate.com) along with scanned copy of the request letter duly signed by the first shareholder, providing the email address, mobile number, self attested copy of PAN and Client Master copy in case shares are held in electronic form or copy of the share certificate in case shares are held in physical form, to enable Adroid to register their address and to provide them the Notice, Annual report and the e-voting instructions along with the user ID and Password.

Kindly note that in case the shares are held in electronic form, the above facility is only for temporary registration of email address for receipt of the Notice, Annual Report and the e-voting instructions along with the user ID and Password. Such members will have to register their email address with their Depository Participants permanently, so that all communications are received by them in electronic form.

**Manner of casting vote(s) through e-voting**

Members will have an opportunity to cast their vote(s) on the business as set out in the Notice of the AGM through remote e-voting facility ("remote e-voting"). The facility for e-voting will also be made available during the AGM to those members who could not cast their vote(s) by remote e-voting. The detailed procedure for e-voting before as well as during the AGM will be provided in the Notice of the AGM.

Members who do not receive email or whose email address is not registered with the Company/ Depository Participant(s), may generate login credentials by following instructions given in the Notice of AGM. The same login credentials can also be used for attending the AGM through VC/OAVM

Members are requested to carefully read all the notes set out in the Notice of the AGM and in particular, instructions for joining the AGM and manner of casting votes through e-voting.

In compliance with provisions of Section 108 of the Companies Act, 2013 and the rules made there under, as amended, read with SEBI (LODR) Regulations, 2015. The details of e-voting are as under:

**1. Date of Dispatch of Notice** September 02, 2021. **2. The e-voting period begins on September 24, 2021 at 10.00 a.m. and ends on September 26, 2021 at 5.00 p.m.** During this period, shareholders of the Company holding shares as on the cut-off date i.e. September 20, 2021, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter. **3. Any person** who becomes member of the company after the cut-off date may apply for e-voting login id password as per procedure given in the ballot form which is available on [www.satraproperties.in](http://www.satraproperties.in) and [www.bseindia.com](http://www.bseindia.com). **4. Members** who have cast their vote by e-voting may attend the meeting but shall not be entitled to cast their vote again. **5. Members** who have not cast their vote through e-voting can vote in the meeting. **6. Members** may contact on email at [info@satraproperties.in](mailto:info@satraproperties.in) for any grievance relating to e-voting.

Notice is also hereby given pursuant to Section 91 of the Companies Act, 2013 and SEBI (LODR) Regulation that the Register of Members of the Company will be closed from **September 21, 2021 to September 23, 2021** for the purpose of AGM.

For Satra Properties (India) Ltd.

Sd/-

Devarajan Raman

Resolution Professional

Place: Mumbai

Date: September 02, 2021

Reg. No. IBBI/PA-002/IP-N00323/2017-18/10928



